



PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras

CIRCULAR

PSVASC/ IQAC/ 2018-2019

DATE: 13.12.2018

Internal Quality Assurance Cell (IQAC) meeting for the academic year 2018-2019 will be held on 16.12.2018 (11.00 AM) in meeting hall for monitoring and functioning of academic and administrative units. All the members are requested to attend the meeting.

Agenda:

1. Introduction by the IQAC Chairperson
2. Review of minutes of previous IQAC meeting
3. IQAC initiatives
4. Placement training activities
5. MoU with Industries
6. Research and development activities
7. Plan for clubs and committees
8. Feedback analysis and Action taken report.



IQAC Coordinator


Principal
PRINCIPAL
PRINCE SHRI VENKATESHWARA
ARTS AND SCIENCE COLLEGE
GOWRIVAKKAM, CHENNAI - 600 073.

Copy to,

1. IQAC members
2. All HODs
3. Placement Coordinator
4. Office
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B. Kalpana
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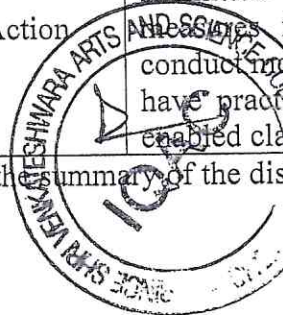
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Name of the meeting: IQAC Meeting	Date: 16.12.2018
Venue: Meeting Hall	Time: 11.00 AM
Minutes of meeting	
Agenda	Discussion/ Action taken
Introduction by the IQAC Chairperson	Principal, chairperson of the IQAC cell welcomed the members of IQAC. Convener discussed about the ODD semester results of 2018-2019.
Review of minutes of previous IQAC meeting	Review of previous meeting held on 12.11.2018
IQAC initiatives	Faculties are encouraged to attend Workshops, Conferences for improvements of teaching learning skills. Heads were insisted to inform the mentors to have a meeting with the slow learners and find out the reason for their performance.
Placement training activities	Monitor and track the placement progress of students to assess the effectiveness of the training activities and make necessary improvements. After each training session, gather feedback from students to understand their experience and identify areas for improvement.
MoU with Industries	Each department is expected to meet minimum of 3 MoUs with Industries at the end of this academic year 2018 – 2019.
Research and development activities	Provide incentives, grants, and recognition to encourage faculty members to engage in research and publish their findings in reputable journals. Encourage collaboration between faculty and students on research projects, allowing students to gain practical research experience and mentorship.
Plan for clubs and committees	To organize more programs related to research and IPR.
Feedback analysis and Action taken report.	The IQAC reviewed the feedback analysis report submitted by the faculty in charge and listed the measures for improvement. Heads were insisted to conduct more seminars on the core and allied subjects to have practical insight, have a greater number of ICT enabled classrooms, more guest lectures.

The meeting ended with the summary of the discussion and Vote of thanks by IQAC Coordinator.



IQAC Coordinator



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Principal
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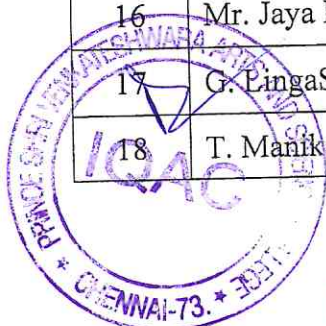
IQAC Meeting

ACADEMIC YEAR 2018-2019

DATE: 16.12.2018

LIST OF MEMBERS PRESENTED:

S. No.	Name of the members	Designation	Signature
1	Dr. M. Uma	Principal	
2	Er. V. Prasanna Venkatesh	Vice Chairman	
3	Mr. S. Ramji	Manager	
4	Mrs. J. Janaki	HOD (A&F)	
5	Mrs. K. Deepalakshmi	HOD (Biotechnology)	
6	Mrs. K. Subashini	HOD (ECS)	
7	Mrs. B. Sowmiya	Placement Coordinator	
8	Mrs. R. Supriya	HOD (CS)	
9	Mrs. S. Aruna Rani	HOD (BCA)	
10	Mrs. P. Jasmin Leena	HOD (Biochemistry)	
11	Mrs. J. Salomi Packiya Jothy	HOD (Commerce (G))	
12	Mrs. K. Poongothai	HOD (Microbiology)	
13	Dr. Swetha Ravindran	HOD (English)	
14	Mr. E. Ravish Kumar	Entrepreneur	
15	Mr. T. Ram Sundhar	Tech. Leader, Infosys	
16	Mr. Jaya Pradeep. C. J	President Local Society	
17	G. Linga Sathya	II M. Sc CS	
18	T. Manikandan	III B. Com	



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